#### Test Date: Sunday, December 1, 2024

Test Location: Humanities Building, College of Liberal & Creative Arts San Francisco State University 1600 Holloway Avenue, San Francisco, CA 94132 URL: https://maps.sfsu.edu/

#### **Important Notice:**

To locate the test venue, please refer to the map provided in this Test Site Information guide. We understand that finding the venue can be challenging, and we have taken great care to ensure all necessary information is included here.

Please note that additional signage on campus is not permitted by university regulations. We appreciate your understanding and cooperation in using the provided map (p.4) to navigate to the test venue.

#### **Reporting Time and Test Schedule:**

- Please arrive at the test site during the scheduled reporting time. Upon arriving at the test site, report to your assigned classroom. You must present your <u>test voucher</u> (printout), proper <u>photo identification</u> to a proctor to be allowed into the classroom.
- Since the test takes place during winter when severe weather could affect roads and public transportation, please make sure you allow for extra time to reach the test site as well as to return to your destination.

Level	Report Time ID Check	Test Instruction	Language Knowledge & Reading	Break	Test Instruction	Listening
N1	12:30- 1:00	1:00-1:10	1:10-3:00	3:00-3:20	3:20-3:25	3:25-4:20
	(30 min)	(10 min)	(110 min)	(20 min)	(5 min)	(55 min)
N2	12:30- 1:00	1:00-1:10	1:10-2:55	2:55-3:15	3:15-3:20	3:20-4:10
	(30 min)	(10 min)	(105 min)	(20 min)	(5 min)	(50 min)

Level	Report Time ID Check	Test Instruction	Vocabulary	Break	Test Instruction	Grammar & Reading	Break	Test Instruction	Listening
N3	12:30- 1:00	1:00-1:10	1:10-1:40	1:40-1:55	1:55-2:00	2:00-3:10	3:10-3:25	3:25-3:30	3:30-4:10
	(30 min)	(10 min)	(30 min)	(15 min)	(5 min)	(70 min)	(15 min)	(5 min)	(40 min)
N4	12:30- 1:00	1:00-1:10	1:10-1:35	1:35-1:50	1:50-1:55	1:55-2:50	2:50-3:05	3:05-3:10	3:10-3:45
	(30 min)	(10 min)	(25 min)	(15 min)	(5 min)	(55 min)	(15 min)	(5 min)	(35 min)
N5	12:30- 1:00	1:00-1:10	1:10-1:30	1:30-1:45	1:45-1:50	1:50-2:30	2:30-2:45	2:45-2:50	2:50-3:20
	(30 min)	(10 min)	(20 min)	(15 min)	(5 min)	(40 min)	(15 min)	(5 min)	(30 min)

**Note1:** There will be a short break between sections. The schedule above is subject to change in the event of any unexpected situation at the test site.

**Note2**: The running time of the Listening comprehension may fluctuate by plus or minus 2 to 3 minutes depending on the year. Therefore, the end time of the final subject may vary slightly.

# Special Accommodations:

Level	Report Time ID Check	Test Instruction	Vocabulary	Break	Test Instruction	Grammar & Reading	Break	Test Instruction	Listening
N3 30059	11:45-12:00 (15 min)	12:00-12:10 (10 min)	12:10-1:50 (40 min) 1.3x	12:50-1:05 (15 min)	1:05-1:10 (5 min)	1:10-2:45 (95 min) 1.3x	2:45-3:00 (15 min)	3:00-3:05 (5 min)	3:05-4:00 (55 min) 1.3x
N5 50043 50045	11:45-12:00 (15 min)	12:00-12:14 (14 min)	12:14-2:40 (26 min) 1.3x	12:40-12:55 (15 min)	12:55-1:00 (5 min)	1:00-1:55 (55 min) 1.3x	1:55-2:10 (15 min)	2:10-2:15 (5 min)	2:15-2:55 (40 min) 1.3x

**Note:** The above schedules are approximate. Subject to change depending on the headquarters' decision on the application for Special Accommodation in November.

#### **Room Assignment:**

- Your room assignment is based on the <u>last 5 digits</u> of your registration number, which is printed on your test voucher.
- Room assignments are subject to change on the test day. In case there is a room change, a notice will be posted.

Test Level	Registration Numbers	Location (Classroom #)	# of Examinees
	10001-10050	HUM 408	50
N1	10051-10100	HUM 471	50
	10101-10142	HUM 582	42
	20001-20035	HUM 301	35
N2 -	20036-20070	HUM 382	35
NZ	20071-20105	HUM 383	35
	20106-20140	HUM 386	35
	30001-30042	HUM 207	42
N3	30043-30073 (excluding 30059)	HUM 286	30
-	30074-30103	HUM 119	30
	30104-30133	HUM 121	30
N3 (SA)	30059	HUM 473	1
N4 -	40001-40040	HUM 113	40
114	40041-40082	HUM 115	42
	50001-50040	HUM 108	40
N5	50041-50082 (excluding 50043, 50045)	HUM 109	40
N5(SA)	50043, 50045	HUM 579	2
A	dministration Office	HUM 475	

## General Testing Guidelines:

- Dress so that you can adapt to any room temperature.
- Guests who accompany you to the test center are not allowed in the classroom.
- You are not allowed to leave the test room until a proctor dismisses you. If you get sick during the test and must leave the room, you must notify the proctor so that the proctor can accompany you out of the room.

# What to Bring to the Test Site: You MUST bring the following items:

- 1. Your **test voucher printed on a blank paper**. Electronic copies stored on mobile devices cannot be used during the test so they will NOT be accepted.
- 2. A valid photo ID. Copies are not accepted.
  - Acceptable forms of ID include driver's license, state ID, or passport. Your ID must display
    your full name, photo, and date of birth. If you are a minor without another form of ID, a
    student ID without your date of birth is acceptable. Social security cards, credit or ATM
    cards, and retail credit cards are not acceptable.
  - The first and last name on your voucher must match the name on your official ID.
  - It is your responsibility to ensure that your official ID is valid (not expired) and available on the day of the test.
  - ID checks are strictly enforced. If you arrive at the test center without a valid ID, you will not be permitted to take the test.
- 3. Several sharpened No. 2 or HB **pencils** and an **eraser** for multiple-choice answer sheets. Pencils and erasers will not be supplied at the test center. Pens are NOT permitted. Mechanical pencils are allowed but not recommended as they may hinder machine-grading.

## Prohibited Materials during the Exam:

- 1. Electronic equipment,
  - cell phones of any kind
  - **digital watches**, any devices that can record, transmit, or receive information.
  - personal computing devices
  - Bluetooth devices such as wireless earbuds/headphones, or tablets
  - cameras
  - audio players/recorders
  - All devices described above must be completely turned off and stored in your bag under your seat during the test.
  - If your device makes any noise or vibrates, you are disqualified. Follow the proctor's instructions if this happens, even if it is an accident. Your test score will be voided, and you will not receive a score for the test.
- 2. Handwritten or printed materials.
  - cheat sheets written on paper, Japanese characters on skin, clothing and personal belongings.
- 3. Food or drinks: You may bring small snacks and drinks to the test site and consume them outside of the exam room during breaks. Eating and drinking during the examination is only permitted for examinees who have special accommodation permission applied in advance.

#### Note:

• Your personal bag must fit under your seat and should not block any walkways.

## **Directions to the Test Site:**

It is your responsibility to know how to get to the test site. The information below is provided for your guidance. Information on directions, campus maps, parking and transportation is available at: <a href="https://activities.sfsu.edu/parking-directions-and-shipping-information">https://activities.sfsu.edu/parking-directions-and-shipping-information</a>

## By BART:

• Take any San Francisco-bound BART train to the **Daly City BART station**. (There is no shuttle service from the station to the campus on weekends.)

- MUNI and SamTrans have bus service from the Daly City BART station.
- MUNI's 28 line and SamTrans' 3B line serve the campus 7 days a week.
- Obtain a transfer (good for one ride to & from BART) from the machine in the lobby before exiting the station. Exit at the 19th Ave. & Holloway Ave. stop.

## By MUNI:

### From downtown San Francisco:

- Take MUNI Metro M-Oceanview streetcar.
- The campus is also served by the following MUNI bus lines:

M- Oceanview- streetcar to downtown and Balboa Park Station.

17- Park Merced to West Portal Station.

**18-** 46th Avenue/Zoo, Sunset and Richmond Districts, Palace of the Legion of Honor.

**28-** 19th Avenue to Daly City BART station, Sunset and Richmond Districts, Golden Gate Bridge, Fort Mason. (28L- limited service Monday-Friday only).

**29-** Sunset to Ingleside, Excelsior, Bayview districts and Candlestick Park.

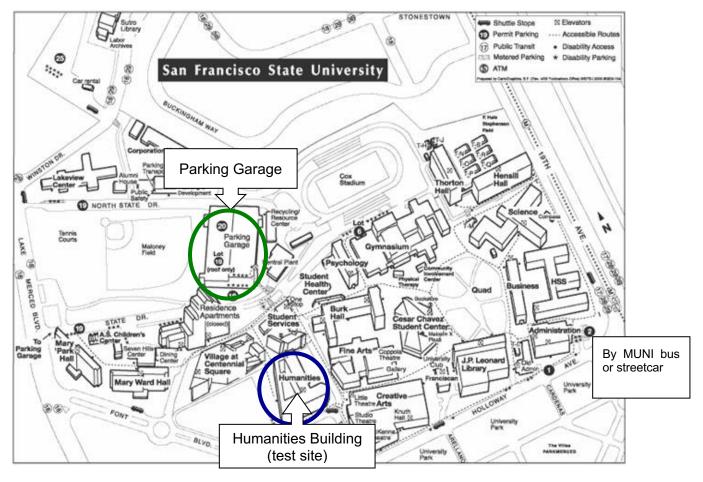
# Parking:

## Lot 20 Garage:

- Open 24 hours a day, 7 days a week.
- \$5.00 for two hours or \$8.00 for the day. Daily permits expire at midnight. Exact change is required; machines do not give change. Pay stations will accept quarters, \$1, \$5 and \$10 bills as well as credit/debit cards and the SF State OneCard.

### Lot 25:

- Seven days a week, 7 a.m. to 10 p.m.
- \$5.00 for two hours or \$8.00 for the day. Daily permits expire at midnight. Exact change is required; machines do not give change. Pay stations will accept quarters, \$1, \$5 and \$10 bills as well as credit/debit cards and the SF State OneCard.



#### **Contact:**

Please direct all questions and inquiries to: American Association of Teachers of Japanese (AATJ) Tel: (303) 492-5487 E-mail: <u>jlpt@aatj.org</u>